

# CONVOY OF HOPE TEAMS

## Reservation form for U.S. Outreach Teams

Convoy of Hope US Teams serve at outreaches in cities across the USA as part of the strategy to reach people by meeting physical and spiritual needs. Submission of this form and a \$150 non-refundable deposit (to be deducted from final team expenses) initiates the process of becoming a Convoy of Hope US Team. Once your group has been assigned as a Convoy of Hope US Team, the following is agreed upon:

Convoy of Hope agrees to be responsible for the following: Scheduling of outreach and activities, making in-city arrangements for meals, providing a Convoy of Hope T-shirt to each participant, securing team insurance, sharing information regarding housing (but not covering the cost) and providing team leadership from our staff.

For your part we ask that you: Recruit the team, collect the funds for each team member, arrange all associated travel, coordinate housing with our office (you are responsible for costs), provide a leader from your church, and fill out all associated consent forms. When youth are going, we also ask that you provide proper adult supervision (at least 1 adult for each 7 minors). More specifically:

1. Team members must be at least 13-years-old.
2. Registration form: Please send (email/snail mail) this completed registration form and \$150 deposit at least 60 days prior to the event. You may contact us regarding space if you wish to register less than 60 days prior to the event.
3. Assumption of Risk/Parental Consent Forms: Thirty days prior to the outreach, please mail one envelope including the assumption of risk and parental consent forms for all team members. Please contact us if you would like to add team members after the 30 day deadline.
4. Finances: Please mail (or upload using a credit/debit card to [www.convoyofhopeteams.org](http://www.convoyofhopeteams.org)) one check for 1/2 of the expenses to our office at least 30 days prior to the event. Please mail the remaining balance one week prior to the event.\* On checks sent to us, please designate your city of ministry and dates of ministry. Please issue church receipts to those submitting funds to the church. We will in-turn issue a receipt from our office to the church.

Please understand that when we receive this reservation, we will immediately begin working with our in-city contacts to ensure an effective ministry opportunity for your group.

If you understand and agree to these conditions, please complete the information below. We look forward to serving with you.

We are applying to serve at the following Convoy of Hope Outreach:

\_\_\_ July 1-4, New Orleans  
\_\_\_ Sept. 21-25 Philadelphia

Team Leader's Name (First, Last) \_\_\_\_\_  
Group Name (Church or Organization Name) \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_  
E-mail Address \_\_\_\_\_ Estimated Group Size \_\_\_\_\_

Send completed application and \$150 non-refundable deposit to:  
Convoy of Hope US Teams; 330 S. Patterson; Springfield, MO 65802 or fax to 417.823.8244  
or email [teams@convoyofhope.org](mailto:teams@convoyofhope.org) & deposit funds through [convoyofhopeteams.org](http://convoyofhopeteams.org).