



## MINISTRY DESCRIPTION

**Title:** Integration & API Support Developer  
**Department:** Business Solutions  
**Reports to:** Executive Director - Business Solutions

**Schedule:** Regular, Full-time  
**FLSA:** Exempt

### Ministry Function:

The Integration & API Support Developer supports the ministry of Convoy of Hope by building and shaping, writing and integrating the code that will lead to an effective and seamless user's experience at a Convoy website. The Integration and API support Developer utilizes their gifts in technical expertise, troubleshooting and collaboration to create an Integration between the web interface and CRM (Salesforce).

### Essential Duties and Responsibilities:

1. Experience using and/or supporting REST APIs
2. Understanding of JSON, XML and other data object representation languages
3. Responsible for coding and modifying API integrations from layout to function based on the specified requests.
4. Collaborate with various stakeholders throughout projects to understand scope and goals for online needs and assure expected outcomes.
5. Work with third party integrations and application programming interfaces currently being utilized by COH, with expertise on Salesforce integration.
6. Proactively manage internal customer needs and success in a timely manner.
7. Document workflow in a way that Business Solutions department staff can easily understand and become proficient in training inexperienced users to use effectively.
8. Understand security principles and how they apply to E-Commerce applications utilized by COH.
9. All other duties as assigned.

### Required Knowledge, Skills, and Abilities:

1. Bachelor's degree preferred; High School diploma or equivalent required.
2. 3+ years experience with web integration using JSON, API development.
3. Experience in planning and delivering software platforms used across multiple products and departments, including, Stripe (+ Stripe checkout), Salesforce.com, Zapier, Adobe Sign (formerly Echosign) and Gravity Forms.
4. Expertise with Salesforce.com highly preferred.
5. Strong working knowledge of WordPress theme development, along with fluency in the associated front-end and backend languages - specifically HTML, CSS, PHP, JS.
6. Strong interpersonal communication skills - both verbally and in writing.
7. Serve as an advocate for the ministry, striving to nurture, broaden and develop financial and other resource opportunities to support and expand organizational and program ministry.
8. Ability to positively represent the ministry of Convoy of Hope, including its mission statement and core values, to all outside constituencies.
9. As a Christian organization, Convoy of Hope believes it is critical that each staff member embraces the organization's religious purposes for which it exists and not only agrees with its Statement of Faith but demonstrates it in their lives on an ongoing basis.

**Supervisory Responsibilities:** No supervisory responsibilities at this time.

Created: 1/22/2019

Revised: