



MINISTRY DESCRIPTION

Title: Vice President - Manufacturing (Agri-Business)

Division: Program

Working Group:

Reports to:

Schedule: Regular, full-time

FLSA: Exempt

Ministry Function

This position serves the ministry of Convoy of Hope by developing the business plans, strategy, and potential opportunities available to the organization in the area of food security, both domestically and internationally. The overarching goal of this position is to ensure that Convoy of Hope has enough food with the right nutritional value to ensure Global Program is not limited by either the quantity or the quality of food that is available to accomplish all program goals in the present and in the future.

Essential Duties & Responsibilities:

1. Tasked with assisting the organization in enlisting the support of the appropriate professionals, networks, and organizations in developing the production, storage, processing, and transportation of food that is necessary to reach the overall goals of Convoy of Hope.
2. Oversees and participates in the research of viable opportunities of Convoy of Hope long-term in expanding our food product capacity in both domestic markets and in other countries where Convoy of Hope has program centers.
3. Networks with professionals in the areas of production, storage, processing, and transportation of food, including those who assist in the evaluation of physical, political, and human capital inputs.
4. Builds strong relationships and networks related to private businesses, governmental agencies, producers, agriculture businesses, and others.
5. Works in concert with the U.S. Food Industry Companies and provides organizational context and recommendations.
6. Evaluates the food products that are necessary to complete or compliment food products needed in Convoy of Hope programs.
7. Prepares a menu of viable opportunities through well-developed business plans for consideration by Convoy of Hope Executive Leadership.
8. Considers and recommends appropriate facilities for conducting hands-on teaching, research and demonstration of critical factors contributing to the knowledge and abilities to achieve food security and personal resiliency.
9. Develops metrics to use in measuring the effectiveness of the food acquisition strategies for Convoy of Hope and leads working group to achieve these metrics.
10. Collaborates with Supply Chain team to develop and continuously update forecasts for food available from internal versus external sources.
11. Recruits, develops, and leads a strong manufacturing team capable of driving results and meeting commitments as operations continue to scale.
12. All other duties as assigned.

Required Knowledge, Skills & Abilities

1. B.A. in business is required; degree in agriculture, agri-business, or a related field is preferred.
2. 10+ years' experience in leading large food processing and manufacturing initiatives is preferred.
3. Evidence of effective communication and collaboration skills with academic and nonacademic professionals, domestic and international rural farmers, and donors.
4. Understanding of both domestic and international agriculture needs and factors.
5. Government understanding related to commodities.
6. Broad range problem solver in food security topics.
7. Six Sigma/Lean Certification is a plus.
8. Serve as an advocate for the ministry, striving to nurture, broaden, and develop financial and other resource opportunities to support and expand organizational and program ministry.
9. Ability to positively represent the ministry of Convoy of Hope, including its mission statement and core values, to all outside constituencies.
10. As a Christian organization, Convoy of Hope believes it is critical that each staff member embraces the organization's religious purposes for which it exists and not only agrees with its Statement of Faith but demonstrates it in their lives on an ongoing basis.

Supervisory Responsibilities

None at this time.

Created: 3/11/21

Revised: 4/28/21